

COLFAX CITY COUNCIL MEETING REGULAR SESSION AGENDA

City Council Chambers
33 S. Main Street, Colfax, CA.

October 10, 2012

6:00 PM (Closed Session)

7:00 PM (Regular Session)

Last Ordinance
#519

Last Resolution
40-2012

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the building & safety director, (530) 346-2313. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibilities to this meeting.

1. OPENING

- A. Call to Order
- B. Roll Call

2. PUBLIC COMMENT

3. CLOSED SESSION

Conference with Legal Counsel - Anticipated Litigation. Initiation of Litigation pursuant to Government Code Section 54956.9(c). Number of Potential Cases: 2

Conference with Labor Negotiators pursuant To Government Code Section 54957.6
Employee Organization: General Employees and Bargaining Unit Represented by Operating Engineers, Local 39
City's Designated Representative: Bruce Kranz

4. OPENING

- A. Pledge Of Allegiance
- B. Announcement of Action Taken at Closed Session
- C. Approval of Agenda Order

This is the time for changes to the agenda to be considered including removal, postponement or change to agenda sequence.

Recommended Action: By motion accept the agenda as presented or amended.

Members of the public who addresses the Council shall do so in an orderly manner. No person shall yell or make profane or threatening remarks to any member of the Council, staff or general public. No person shall engage in disorderly or boisterous conduct, including the utterance of loud, threatening or abusive language, whistling, stamping of feet, clapping, or other acts that unreasonably disturb, disrupt, delay or otherwise impede the orderly conduct of any Council meeting. Except as allowed by rules of order, a councilmember or staff person shall not by conversation or other means delay the Council proceedings or disturb any other councilmember or staff person while speaking.

5. CITY COUNCIL COMMITTEE REPORTS

The purpose of these reports is to provide information to the City Council and public on projects and programs that are discussed at committee meetings. No decisions are to be made on these issues. If a

Council member would like formal action on any of these discussed items, it will be placed on a future Council Agenda

6. INFORMATION REPORTS FROM STAFF AND OTHERS

7. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion with a roll call vote. There will be no separate discussion of these items unless persons request specific items to be removed from the Consent Agenda for discussion and separate action. Any items removed will be considered after the motion to approve the Consent Agenda. If you wish to have an item pulled from the Consent Agenda for discussion, please notify the City Clerk.

RECOMMENDED ACTION

- | | |
|---|--|
| A. Minutes: September 26, 2012 | <i>Receive and File</i> |
| B. Consideration of New Color Copy Machine Proposal | <i>Authorize City Manager to enter lease agreement</i> |
| C. Proclamation Proclaiming October 14, 2012 National Prisoner of War Recognition Day. | <i>Approve Proclamation</i> |
| D. Consideration of Adoption of Resolution No. 41-2012: A Resolution of the City Council of the City of Colfax Authorizing the City Manger to File Claims or Execute Agreements for Local Transportation Funds in the Amount of \$87,293 for Street and Roads Purposes (Article 8a), Local Transportation Funds of \$1,994 for Transit Services (Article 8c), and State Transit Assistance Funds in the Amount of \$9,726 for contracted Transit Services | <i>Adopt Resolution No. 41-2012</i> |
| E. Consideration of Adoption of Resolution No. 42-2012: A Resolution Of The City Council Of The City Of Colfax Certifying Compliance With The 2011-2012 Appropriation Limitation And Establishing The Appropriation Limitation For The 2012-2013 Fiscal Year | <i>Adopt Resolution No. 42-2012</i> |

CONSENT ITEMS PULLED FOR DISCUSSION

8. PUBLIC COMMENT

At this time, members of the audience are permitted to address the City Council on matters of concern to the public not listed on this agenda. Please make your comments as brief as possible, comments should not exceed three (3) minutes in length or fifteen (15) minutes on one topic. The Council cannot act on items not included on this agenda; however, if action is required it will be referred to staff.

9. PUBLIC HEARING

Notice to Public

City Council, when considering a matter scheduled for hearing, will take the following actions:

1. Open the Public Hearing
2. Presentation by Staff
3. Presentation, when applicable, by Applicant or Appellant
4. Accept Public Testimony
5. When applicable, Applicant or Appellant rebuttal period
6. Close public hearing (No public comment is taken hearing is closed)
7. Council comments and questions
8. City Council action

Public hearings that are continued will be so noted. The continued public hearing will be listed on a subsequent council agenda and posting of that agenda will serve as notice

10. COUNCIL BUSINESS

- A. Information Item – Highway 80 Revitalization Zone Project (#PL-03-12): Preliminary Council Review of Action/Phase Plan

Recommended Action: Staff to conduct informational presentation and Council to provide preliminary concept approval, and authorize Planning Department to complete design structure, prepare environmental documentation and conduct public workshops as described in proposed action plan.

- B. Consideration of approval for Colfax Lioness Club to make repairs to and maintain the flower bed by the flag pole on N. Main for three (3) years

Recommended Action: Discuss and direct staff

11. PRESENTATIONS

12. ADJOURNMENT

Administrative Remedies must be exhausted prior to action being initiated in a court of law. If you challenge City Council action in court, you may be limited to raising only those issues you or someone else raised at a public hearing described in this notice/agenda, or in written correspondence delivered to the City Clerk of the City of Colfax at, or prior to said public hearing.

AGENDA POSTED, October 5, 2012
at City Hall and Post Office locations



Karen Pierce, City Clerk

Minutes
City Council Meeting
September 26, 2012

1. OPENING

Mayor Harvey called the meeting to order at 6:00pm.

Present and answering roll call were Council members Delfino, Barkle, Alpine and Mayor Harvey.

2. PUBLIC COMMENT

There was no public comment

3. CLOSED SESSION

Mayor Harvey called the closed session to order at 6:03pm

Conference with Labor Negotiators pursuant To Government Code Section
54957.6

Employee Organization: General Employees and Bargaining Unit Represented by
Operating Engineers, Local 39

City's Designated Representative: Bruce Kranz

Mayor Harvey closed the closed session at 6:56pm.

4. OPENING AND AGENDA APPROVAL

Mayor Harvey called the regular meeting to order at 7:03pm.

Tony Hesch led the Pledge of Allegiance

Mayor Harvey stated that there was no reportable action taken in Closed Session.

A motion was made by councilman Delfino and seconded by councilwoman Barkle to approve the agenda as presented. The motion was passed by the following vote:

AYES: Delfino, Barkle, Alpine and Mayor Harvey

NOES:

ABSENT:

ABSTAIN:

5. CITY COUNCIL COMMITTEE REPORTS

Councilman Alpine spoke at Colfax Elementary School about the election process.

Councilwoman Barkle reported on the Economic Development Committee meeting.

Mayor Harvey reported on the Mosquito and Vector Control meeting and the Placer County Transportation Committee meeting.

Councilman Delfino noted that Placer County Sheriff's Department Volunteer, Howard Stolz passed away recently from West Nile Virus.

6. INFORMATION REPORTS FROM STAFF AND OTHERS

City Manager, Bruce Kranz reported on the following:

- Updated council on Northern California Small Business Development Center (SBDC) will be meeting in Colfax
- Noted that commercial trucks over 55ft. are not allowed in the City of Colfax which creates problems with Crispin/Fox Barrel and Hills Flat receiving and making deliveries.

Dave Snyder, Placer County Economic Development noted that the same issues have happened in Auburn.

- City Engineer, City Planner and City Staff met with Senator Gaines staff to discuss solutions for

Sgt. Ty Conners reported on the officer involved shooting that took place in the County just outside the City Limits. Both officers involved are well and will be back to work soon.

City Clerk, Karen Pierce went over upcoming events.

7. CONSENT AGENDA

A. Minutes: September 12, 2012

ACTION TAKEN

Received and Filed

B. Cash Balance Summary: August 31, 2012

Received and Filed

C. Proclamation Declaring October 5, 2012 as Manufacturing Day in Placer County

*Approved
Proclamations*

Proclamation Declaring October 14-20, 2012 as Freedom from Bullies Week

Proclamation Proclaiming October 19, 20, and 21, 2012 as Help People with Intellectual Disabilities Days

Proclamation Proclaiming November 1, 2012 as Extra Mile Day

A motion was made by councilman Delfino and seconded by councilman Alpine to approve the consent agenda as presented. The motion was passed by the following vote:

AYES: Delfino, Barkle, Alpine and Mayor Harvey
NOES:
ABSENT:
ABSTAIN:

8. PRESENTATIONS

Dave Snyder, Placer County Office of Economic Development, along with Carol Pepper-Kittredge, Director, Sierra College Center for Applied Competitive Technologies and Rick Spears, Colfax High School Principal gave a presentation regarding manufacturing and National Manufactures Day.

9. PUBLIC COMMENT

Frank Klein, President Colfax Chamber went over the Railroad Days Event. Frank met with Eric Stone, Crispin Cider and discussed the truck situation. He also discussed the meeting with the SBDC.

Joan Bridgman, Colfax Lions and Colfax Garden Club spoke regarding taking over the Flag Pole area on North Main St. and what they are proposing to do to restore and maintain it.

Nancy Hagman, volunteer spoke regarding the 844 Steam Engine coming to town tomorrow. She also noted that former City Manager, Gene Albaugh passed away.

10. PUBLIC HEARING

11. COUNCIL BUSINESS

A. Consideration of Adoption of Resolution No. 40-2012: A Resolution to Appoint Council Member to fill vacancy for remainder of Suzanne Roberts's term expiring November 4, 2014. Applicants are:

• Tony Hesch

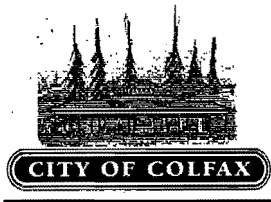
City Manager, Bruce Kranz went over this process. There was no public comment. Council discussed. A motion was made by councilman Delfino and seconded by councilwoman Barkle to adopt Resolution No. 40-2012. Tony Hesch spoke about what he anticipates during his term on the City Council. The motion was passed by the following vote:

AYES: Delfino, Barkle, Alpine and Mayor Harvey
NOES:
ABSENT:
ABSTAIN:

City Clerk, Karen Pierce swore in Tony Hesch.

12. ADJOURNMENT

Being no further business to come before council by voice vote the meeting was adjourned at 8:24pm.



REPORT TO COLFAX CITY COUNCIL

**COUNCIL MEETING OF
October 10, 2012**

Agenda Item No.

7B

To: Honorable Mayor and Members of the City Council
From: Travis Berry, Technical Services Administrator
Date: October 3rd, 2012
Subject: Consideration of New Color Copy Machine Proposal

Recommended Action: Authorize the City Manager to enter into a lease agreement with Inland Business Systems of Sacramento, CA and cancel the existing lease agreement with Ray Morgan Company of Nevada City, CA.

ISSUE STATEMENT AND DISCUSSION:

Background

The City's existing office copy machine was purchased outright on February 10th, 2005 for \$7,295 with all accessories from Ray Morgan Company of Nevada City, CA. An annual maintenance contract signed by Dan Luc, prior City of Colfax Finance Director, was put in place February 6th, 2006, also with Ray Morgan Company.

History of the City's Existing Copier Maintenance Agreement Rate

In the maintenance contract it states, "At the end of each successive twelve month period, RMC may, at its discretion, increase the base and the overage billing by a maximum of fifteen (15%) of the charge previously in effect." The original maintenance agreement billing was \$216 per quarter. Ray Morgan Company has, without notice, raised the City's maintenance agreement base rate by 15% per year without fail. After six 15% raises the City's quarterly payment to Ray Morgan Company is now \$499.62; more than double the original agreement of \$216.00 per quarter. The original annual cost was \$864.00 and that has ballooned to an annual cost of \$1,998.48. Another way to look at the increase is: \$0.009 per copy when the contract was signed versus \$0.021 currently; a 233% increase per copy.

What's on the Table

The City has received a proposal from Inland Business Systems of Sacramento, CA for a lease and maintenance agreement of a new Xerox-brand color copier. The proposed agreement is comprised of an equipment lease, a color copy rate, and a black-and-white copy rate. The equipment lease rate is \$159 per month for five years. The black-and-white-copy rate is \$0.008 each. The color-copy rate is \$0.07 each. The monthly total of copies printed determines the total monthly fee. Steve Padian, Inland Business Systems Sales Representative, has stated that he would "lock-in" these rates for the

duration of the five-year term. After the five-year term the City would be on a month-to-month agreement.

How much does the City Print?

The existing copier has printed 560,000 copies since February, 2006. Twenty-six quarters have elapsed since then bringing the quarterly total to 21,538 or 7,179 copies per month on average.

Anticipated Proposed Copier Monthly Payment versus Existing Copier Monthly Payment

Currently, the existing copier costs the City \$166.54 per month for up to 8,000 copies. Overages are billed at \$0.009 per copy in addition to this rate. The proposed copier has an equipment lease rate of \$159.00 per month plus an average black and white per-copy total of \$57.43, totaling \$216.43. The City has not had the ability to print in color and therefore it is difficult to estimate the additional cost of City Hall generated color copies. For estimating purposes let's say the office staff will print 1,000 color copies per month for an additional \$70. That brings the estimated monthly bill for the proposed copier to \$286.43 compared to an existing \$166.54.

How Can the City Offset the Higher Cost of a New Color Copier?

The City's Planner, Bridget Barnes, bills the City monthly for color copies at a rate of \$0.50 per copy. Taking into account the most recent four months (May: \$122, June: \$391, July: \$275, August: \$155) it can be estimated that she will bill \$235.75 per month on average. \$235.75 divided by \$0.50 = 472 copies that could be printed in-house for \$0.07 each. The anticipated average monthly price of Bridget's in-house color copies, \$33.04 (472 times \$0.07), added to the estimated monthly cost of the City's use and lease fees, \$286.43, makes a grand total of \$319.47 per month. Subtracting Bridget's average bill for color copies equals \$83.72 per month, or \$251.16 per quarter versus our existing \$499.62 per quarter. **Leasing a new copier will save the City an estimated \$993.84 annually when factoring in Bridget's printing costs.**

Brief Feature Comparison of the City's Existing Copier versus Proposed Copier:

Feature:	Existing Copier:	Proposed Copier:
Warm-up Time	6 Minutes	10 Seconds
Scan Resolution	100dpi (poor, B&W only)	600dpi (excellent, 32-bit color)
Print Resolution	2,400dpi X 600dpi (good)	2,400dpi x 1,200dpi (great)
Print Speed	60 pages/minute B&W	45 pages/minute Color & B&W
Scanning Speed	55 pages/minute	70 pages/minute
Max Paper Size	11x17"	12x18"
Max Paper Weight	74 lb. Cover (0.0085")	93 lb. Cover (0.010")

What could the City do with the Proposed Copier that it couldn't do with the Existing Copier?

1. The City's staff could print in color. For example, Councilmember's agenda packets could contain color pictures of the discussed items or projects.
2. The City could print its own mailers/flyers. 2,250 flyers printed in full-color would only cost \$157.50 plus paper. Staff wouldn't have to fold and tape each individual flyer because the copier

supports paper thick enough to satisfy the Postal Services “Flat” thickness dimensions with a single piece of unfolded paper.

3. The proposed copier could be set-up with an email address so that remote employees/contractors could print anything by sending an email directly to the copier from any location.

4. Staff could email documents and photos directly from the copy machine.

4. Staff could print full-page color photos or black and white documents directly from a USB flash drive or digital camera.

5. Staff could scan an image or document directly to a USB flash drive or their computer with a one-touch operation.

6. Password protection can be placed on the printer to prohibit unauthorized use of the color-printing features.

7. Color scanning is available at no extra cost. Scanned images can be placed directly on the City’s website and Wave Broadband community access television channel.

Maintenance Agreement

Inland Business Systems guarantees the proposed copier to work perfectly for 3,000,000 copies or 5 years, whichever is first. Without going into too much detail, they offer a comprehensive “we will fix it” guarantee. If it’s an emergency, they will fix it within 6 hours on a normal business day.

The Bottom Line

If the Council elects to accept the new copy machine proposal, the City’s staff, contractors, and Councilmembers will have the ability to print and scan in color; a sometimes crucial but mainly aesthetic task, such as certain documents produced by the Planning Department. Producing full-color printed communications to the public and contractors will improve the City’s image and ability to convey topics through photographs; a previously impossible task to tackle in-house. **By contracting with Inland Business Systems the City will save about \$1,000 per year as compared to the City’s existing copy machine maintenance agreement.**

7c

PROCLAMATION

WHEREAS, throughout history America's Armed Forces has answered the call to duty with dedication and valor. On *National Prisoner of War Recognition Day*, we pay tribute to the brave patriots of the United States military who endured captivity because of war. These heroes sacrificed their personal liberty to secure a future of freedom for all Americans; and

WHEREAS, while held as prisoners of war, American POWs have reflected the best of our country, acting with resourcefulness, bravery, and strength; and

WHEREAS, in fulfilling their duty as citizens of the United States, they had American ideals while suffering unimaginable indignities under the absolute enemy; and

WHEREAS, The City of Colfax owes a lasting debt of gratitude to all heroic members of the Armed Forces who have risked their safety to defend the lives and liberty of others; and

WHEREAS, The City of Colfax will not forget our Nations' Prisoners of War and those Missing in Action (POWs/MIAs) and the devoted service they have bravely rendered to our country; and

WHEREAS, The City of Colfax recognizes the profound suffering of those who continue to await word of the fate of their loved ones, and the City is determined to help them gain the peace and consolation that word will bring; and

WHEREAS, the POW/MIA flag symbolizes Colfax's firm and united commitment to securing the release of any Americans who may still be held against their will, to obtaining the fullest possible accounting for the missing, and to repatriation of all recoverable American remains; and

WHEREAS, the sacrifices of those taken as prisoners of war have helped bring security to American citizens and freedom to the world. With determination and courage, America's former POWs, their fallen and missing comrades, and their families have demonstrated the true spirit of our Nation, and they will never be forgotten.

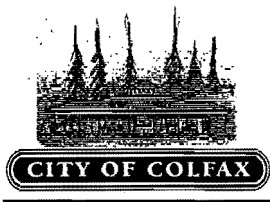
WHEREAS, we encourage all citizens throughout Colfax and the United States to come together in remembrance of these individuals and assert our commitment to locating service members who are missing in action.

NOW, THEREFORE, BE IT PROCLAIMED on this 10th day of October, 2012, in the City of Colfax, that we do hereby proclaim October 14, 2012 as *Prisoners of War and those Missing in Action (POWs/MIAs) Day*.

Stephen Harvey, Mayor

ATTEST:

Karen Pierce, City Clerk



**REPORT TO
COLFAX CITY COUNCIL**

**COUNCIL MEETING OF
October 10, 2012**

Agenda Item No.

7D

To: Honorable Mayor and Members of the City Council
From: Laurie Van Groningen, Finance Consultant *LVG*
Date: October 4, 2012
Subject: Consideration of Adoption of Resolution No. 41-2012: A Resolution of the City Council of the City of Colfax Authorizing the City Manager to File Claims or Execute Agreements for Local Transportation Funds in the Amount of \$87,293 for Street and Roads Purposes (Article 8a), Local Transportation Funds of \$1,994 for Transit Services (Article 8c), and State Transit Assistance Funds in the Amount of \$9,726 for contracted Transit Services

Recommended Action: Adopt Resolution No. 41-2012 and authorize City Manager to file claims

ISSUE STATEMENT AND DISCUSSION:

Each year, the City of Colfax is required to submit claims to the Placer County Transportation Agency for our transportation funds and Transit Costs. A Resolution of the City Council of the City of Colfax is required with the attached claims.

City of Colfax

RESOLUTION NO. 41-2012

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COLFAX AUTHORIZING THE CITY MANAGER TO FILE CLAIMS OR EXECUTE AGREEMENTS FOR:

- **LOCAL TRANSPORTATION FUNDS IN THE AMOUNT OF \$87,293
FOR STREETS AND ROADS PURPOSES (ARTICLE 8 – SECTION
99400 OF THE CALIFORNIA PUBLIC UTILITIES CODE),**
- **LOCAL TRANSPORTATION FUNDS OF \$1,994 FOR TRANSIT
SERVICES(ARTICLE 8C, SECTION 99400C OF THE CALIFORNIA
PUBLIC UTILITIES CODE), AND**
- **STATE TRANSIT ASSISTANCE FUNDS IN THE AMOUNT OF \$9,726
FOR CONTRACTED TRANSIT SERVICES (SECTION 99313 OF THE
CALIFORNIA PUBLIC UTILITIES CODE, CHAPTER 4,
ARTICLE6.5)**

WHEREAS, Title 21, Chapter 3 of the California Administrative Code establishes procedures for applying for Local Transportation Funds; and

WHEREAS, The Placer County Transportation Planning Agency is authorized to receive and approve all claims for Local Transportation Funds and State Transit Assistance Funds.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Colfax that the City Manager is authorized to submit claims to the Placer County Transportation Planning Agency for the City of Colfax's Article 8 Local Transportation Funds and State Transit Assistance Funds.

PASSED AND ADOPTED, this 10th day of October, 2012, by the City Council of the City of Colfax, by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Stephen Harvey, Mayor

Karen Pierce, City Clerk

Colfax

ANNUAL VERIFICATION OF TDA COMPLIANCE TO ACCOMPANY LTF AND STA
CLAIMS FOR TRANSIT / STREETS AND ROADS PURPOSES

PART I – ALL CLAIMANTS

1. Date annual TDA fiscal and compliance audit was approved by PCTPA Board: _____
2. Is the claimant's retirement system fully funded?
☒ YES
☐ NO
3. Is the claimant using the maximum Federal funds available for transit and/or streets/roads purposes?
☒ YES
☐ NO

PART II – TRANSIT CLAIMANTS

4. Date Transit Operator's Financial Transaction Report was submitted to State Controller's Office: _____ Attach copy of dated, signed cover sheet from report.
5. Are public transit vehicles routinely staffed with one driver?
☐ YES
☐ NO (explain) _____
6. Has the proposed transit operating budget changed by more than 15% compared to the previous year?
☐ NO
☐ YES (explain) _____
7. Did the transit operator meet its minimum farebox recovery requirement during the previous fiscal year? (requirement: 15% - Roseville, Auburn; 13.2% - Placer County; 10% - Lincoln)
☐ YES
☐ NO (see below)

If the farebox recovery requirement was not met, then claimant must complete the following worksheet for the most recent fiscal year.

Transit operating expenses:	_____	+	
Capital purchases/reserves:	_____	=	
Subtotal:	_____	-	
Federal revenues:	_____	-	
STA revenues:	_____	=	
Total:	_____	x 0.5 =	_____

LTF spent in most recent fiscal year cannot exceed result below.

8. Is there a prohibition on the employment of part-time drivers or on contracting with common carriers?
- ☐ NO
- ☐ YES (explain) _____

9. Are STA funds being used for transit operating purposes?

- ☐ NO
- ☐ YES (see below)

If STA funds are being used for transit operating purposes, list transit operating cost per vehicle revenue hour per year for the past three years. In calculating the operating cost, operators may exclude costs that exceed prior year costs, as adjusted by the CPI, for the following: ADA complementary paratransit service, fuel, power, and settlement payments. *Notes: (1) These items may also be excluded when computing the farebox recovery ratio. (2) You may refer to operating cost figures from TDA fiscal audits for the applicable fiscal year.*

Operating cost per vehicle revenue hour in FY 2009/10: _____

Operating cost per vehicle revenue hour in FY 2010/11: _____

Operating cost per vehicle revenue hour in FY 2011/12: _____

10. Describe or attach current fare structure:

11. Attach copy of latest CHP terminal inspection report.

12. Each transit claimant must report on efforts to implement recommendations included in the FY 2006/07 through FY 2008/09 triennial performance audit, which was completed in May 2010 (attach additional pages as necessary).

PLACER COUNTY TRANSPORTATION PLANNING AGENCY TRANSPORTATION DEVELOPMENT ACT CLAIM WORKSHEET 2012/2013

CITY/COUNTY OF: _____ City of Colfax

Page 1 of 4

ESTIMATED PUBLIC TRANSIT REVENUES AND EXPENSES FOR FISCAL YEAR 2011/12

FY 2011/12 AVAILABLE RESOURCES

A. Carryover from prior fiscal year (Unexpended prior year transit cash receipts held in claimants treasury as of June 30, 2011. From TDA Financial Audit Report)	\$ -
B. Interest Earnings through June 30, 2011.	\$ -
C. Federal Grants & Reimbursements received in 2011/12:	
1. FTA Planning Assistance	\$ -
2. FTA Operating Assistance	\$ -
3. FTA Capital Assistance	\$ -
4. Other	\$ -
D. State Grants (Source/Amount):	\$ -
E. Local Cash Grants:	
1. LTF-Operations/Capital (PUC 99260a; Article 4)	\$ -
2. LTF-Community Transit Services(PUC 99275; Article 4.5)	\$ -
3. LTF-Contracted Transit Service (PUC 99400c; Article 8c)	\$ 3,253.00
4. LTF-Capital Reserve Contribution (CCR 6648)	\$ -
5. LTF-Capital expenses for contracted transit services (PUC 99400e; Article 8e)	\$ -
6. STAF-Operations (CCR 6730a)	\$ -
7. STAF-Capital (CCR 6730b)	\$ -
8. STAF-Community Transit Services (CCR 6730d; <CTSA>)	\$ 8,706.00
9. STAF-Contracted Service (CCR 6731b)	\$ -
10. Other	\$ -
F. Operating Revenues:	
1. Passenger Fares	\$ -
2. Charters	\$ -
3. Other	\$ -
G. Other Revenues	\$ -
H. TOTAL FY 2011/12 AVAILABLE RESOURCES (A+B+C+D+E+F+G+H)	\$ 11,959.00

II. FY 2011/12 PROJECTED EXPENSES & USES

I. Personnel	
1. Administrative Salaries and Wages	\$ -
2. Operating Salaries and Wages	\$ -
3. Other Salaries and Wages	\$ -
4. Fringe Benefits	\$ -
J. Services and Supplies	
1. Professional Services	\$ -
2. Maintenance Services	\$ -
3. Other Services	\$ -
4. Vehicle Materials & Supplies	\$ -
5. Utilities	\$ -
6. Insurance	\$ -
7. Purchased Transit Services	\$ 11,809.00
8. Miscellaneous	\$ -
9. Interest	\$ -
10. Leases & Rentals	\$ -
K. Capital Assets (Itemize)	
1.	\$ -
2.	\$ -
3.	\$ -
4.	\$ -
5.	\$ -
L. Other Uses:	
Capital Outlay Reserve Contribution (CCR 6648)	\$ -
ML TOTAL FY 2011/12 EXPENSES & USES (I+J+K+L)	\$ 11,809.00
NL Estimated Deferred Revenue as of June 30, 2012 (H+M)	\$ 150.00

BUDGETED PUBLIC TRANSIT REVENUES & EXPENSES FOR FISCAL YEAR 2012/13

FY 2012/13 NON-TDA BUDGETED RESOURCES & DEFERRED REVENUE

A. Carryover from prior fiscal year (Unexpended prior year transit cash receipts held in claimants treasury as of June 30, 2012-- From Part 1, line N)	\$	150.00
B. Interest earnings through June 30, 2012	\$	-
C. Federal Grants & Reimbursements		
1. FTA Planning Assistance	\$	-
2. FTA Operating Assistance	\$	-
3. FTA Capital Assistance	\$	-
4. Other	\$	-
D. State Grants (Source/Amount):		
1.	\$	-
2.	\$	-
E. Local Non-TDA Cash Grants:		
1.	\$	-
2.	\$	-
3.	\$	-
F. Operating Revenues:		
1. Passenger Fares	\$	-
2. Charters	\$	-
3. Other	\$	-
G. Other Revenues		
1.	\$	-
H. TOTAL FY 2012/13 CARRYOVER & NON-TDA BUDGETED RESOURCES (A+B+C+D+E+F+G)	\$	150.00

I. TOTAL FY 2012/13 CARRYOVER & NON-TDA BUDGETED RESOURCES (From Line H)	\$ 150.00
II. FY 2012/13 PROJECTED EXPENSES & USES	

J. Personnel:	
1. Administrative Salaries and Wages	\$ -
2. Operating Salaries and Wages	\$ -
3. Other Salaries and Wages	\$ -
4. Fringe Benefits	\$ -
K. Services and Supplies:	
1. Professional Services	\$ -
2. Maintenance Services	\$ -
3. Other Services	\$ -
4. Vehicle Materials & Supplies	\$ -
5. Utilities	\$ -
6. Insurance	\$ -
7. Purchased Transit Services	\$ 11,870.00
8. Miscellaneous	\$ -
9. Interest	\$ -
10. Leases & Rentals	\$ -
L. Capital Assets (Itemize):	
1.	\$ -
2.	\$ -
3.	\$ -
4.	\$ -
5.	\$ -
M. Other Uses:	
1. Capital Outlay Reserve Contribution.(CCR 6648)	\$ -
2.	\$ -
N. TOTAL FY 2012/13 EXPENSES & USES (J+K+L+M)	\$ 11,870.00
O. Unfunded Balance (I - N)	\$ (11,720.00)

O. Unfunded Balance (I + N)	\$ (11,720.00)
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III. FY 2012/13 TDA TRANSIT CLAIMS

P. FY 2012/13 LTF TRANSIT CLAIMS:	
1. LTF-Operations/Capital (PUC 99260a; Article 4)	\$ -
2. LTF-Community Transit Services (PUC 99275; Article 4.5)	\$ -
3. LTF-Contracted Transit Service (PUC 99400c; Article 8c)	\$ 1,994.00
4. LTF-Capital Reserve Contribution (CCR 6648)	\$ -
5. LTF-Capital for contracted transit service (PUC 99400e; Article 8e)	\$ -
6. TOTAL LTF CLAIM (P1+P2+P3+P4+P5)	\$ 1,994.00
Q. FY 2012/13 STAF CLAIMS:	
1. STAF-Operations (CCR 6730a)	\$ -
2. STAF-Capital (CCR 6730b)	\$ -
3. STAF-Community Transit Services (CCR 6730d) / CTSA	\$ 9,726.00
4. STAF-Contracted Service (CCR 6731b)	\$ -
5. TOTAL STF CLAIM (Q1+Q2+Q3+Q4)	\$ 9,726.00
R. TOTAL 2012/13 TRANSIT CLAIMS (P6 + Q5)	\$ 11,720.00

ESTIMATED STREETS AND ROADS TDA EXPENDITURES FOR FISCAL YEAR 2011/12

I. FY 2011/12 AVAILABLE TDA STREET AND ROAD RESOURCES	
A. Carryover from prior fiscal year (Actual Unexpended Prior Year TDA Streets And Roads Cash Receipts Held in Claimant's Treasury as of June 30, 2011. From TDA Fiscal Audits)	\$ 210,604.93
B. FY 2011/12 TDA Cash Receipts from LTF trust fund for streets and roads purposes (PUC 99400a).	\$ 76,885.00
C. Interest Earned on claimant TDA streets and roads cash balances through June 30, 2012.	\$ 1,617.41
D. Total FY 2011/12 Available TDA Street and Road Resources. (A+B+C)	\$ 289,107.34
II. FY 2011/12 TDA STREET AND ROAD EXPENDITURES	
E. Administration and Engineering	\$ 17,180.91
F. Maintenance	\$ 65,413.30
G. Construction	\$ 20,066.25
H. Equipment	\$ 6,675.28
I. Other	\$ -
J. TOTAL FY 2011/12 EXPENDITURES (E+F+G+H+I)	\$ 109,335.74
K. Estimated Carryover of TDA Street and Road Revenues at JUNE 30, 2012 (D-J)	\$ 179,771.60

STREETS AND ROADS TDA BUDGET FOR FISCAL YEAR 2012/13

I. FY 2012/13 AVAILABLE TDA STREET AND ROAD RESOURCES	
A. Carryover as of June 30, 2012 (From Part 3, Line K.)	\$ 179,771.60
B. 2012/13 TDA Funds Available For Streets And Roads	
1. FY 2012/13 LTF Total Apportionment (From PCTPA)	\$ 89,287.00
2. FY 2012/13 LTF Transit Claim (From Part 2, Line P6)	\$ 1,994.00
3. Balance of 2012/13 LTF Apportionment (B1-B2)	\$ 87,293.00
4. FY 2012/13 LTF Apportionment To be Claimed for Streets and Roads Purposes Pursuant to PUC 99400a. (Can Not Exceed Line B3)	\$ 87,293.00
C. FY 2011/12 Estimated Interest Earned on TDA Cash Balances through June 30, 2013.	\$ 1,000.00
D. Total Estimated FY 2012/13 Available TDA Resources. (A+B4+C)	\$ 268,064.60

II. FY 2012/13 ESTIMATED EXPENDITURES	
H. Administration and Engineering	\$ 17,000.00
I. Maintenance	\$ 66,000.00
J. Construction	\$ 179,771.60
K. Equipment	\$ 5,000.00
L. Other	\$ 293.00
M. Other	\$ -
N. Total FY 2012/13 Estimated Expenditures (H+I+J+K+L+M)	\$ 268,064.60
O. Estimated Carryover as of June 30, 2013 (D-N)	\$ -

CLAIM FOR STATE TRANSIT ASSISTANCE FUNDS

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: City of Colfax
ADDRESS: PO Box 702, 33 S. Main Street
Colfax, CA 95713
CONTACT PERSON: Laurie Van Groningen, Finance Director
Phone: 530-346-2313 Email: laurie.vangroningen@colfax-ca.gov

The City of Colfax hereby requests, in accordance with the State of California Public Utilities Code commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for State Transit Assistance be approved in the amount of \$ 9,726 for Fiscal Year 2012/13, to be drawn from the State Transit Assistance fund deposited with the Placer County Treasurer.

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget.

APPROVED:

PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT

BY: _____
(signature)

BY: _____
(signature)

TITLE: _____

TITLE: City Manager

DATE: _____

DATE: _____

CLAIM FOR LOCAL TRANSPORTATION FUNDS **TRANSIT PURPOSES**

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: City of Colfax

ADDRESS: PO Box 702, 33 S. Main Street

Colfax, CA 95713

CONTACT PERSON: Laurie Van Groningen, Finance Director

Phone: 530-346-2313 Email: laurie.vangroningen@colfax-ca.gov

The City of Colfax hereby requests, in accordance with the State of California Public Utilities Code, commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2012/13, in the following amounts for the following purposes to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

P.U.C. 99260a, Article 4, Transit Operations/Capital:	\$ _____
P.U.C. 99275, Article 4.5, Community Transit Services:	\$ _____
P.U.C. 99400c, Article 8c, Contracted Transit Services:	\$ <u>1,994</u>
C.C.R. 6648, Capital Reserve:	\$ _____
P.U.C. 99400e, Article 8e, Capital for Contracted Services:	\$ _____

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget. Claimant must submit a complete Fiscal and Compliance Audit for the prior fiscal year prior to issuance of instructions to the County Auditor to pay the claimant.

APPROVED:

PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT

BY: _____
(signature)

BY: _____
(signature)

TITLE: _____

TITLE: City Manager

DATE: _____

DATE: _____

CLAIM FOR LOCAL TRANSPORTATION FUNDS
STREETS & ROADS PURPOSES

TO: PLACER COUNTY TRANSPORTATION PLANNING AGENCY
299 NEVADA STREET, AUBURN, CA 95603

FROM: CLAIMANT: City of Colfax
ADDRESS: PO Box 702, 33 S Main Street
Colfax, CA 95713
CONTACT PERSON: Laurie Van Groningen, Finance Director
Phone: 530-346-2313 Email: laurie.vangroningen@colfax-ca.gov

The City of Colfax hereby requests, in accordance with the State of California Public Utilities Code commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2012/13, for street and road purposes (P.U.C. 99400a) in the amount of \$ 87,293 to be drawn from the Local Transportation Fund deposited with the Placer County Treasurer:

When approved, this claim will be transmitted to the Placer County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget. Claimant must submit a complete Fiscal and Compliance Audit for the prior fiscal year prior to issuance of instructions to the County Auditor to pay the claimant.

APPROVED:

PLACER COUNTY
TRANSPORTATION PLANNING AGENCY
BOARD OF DIRECTORS

APPLICANT

BY: _____
(signature)

BY: _____
(signature)

TITLE: _____

TITLE: City Manager

DATE: _____

DATE: _____

TDA ANNUAL PROJECT AND FINANCIAL PLAN

This form will show the planned expenditures of all TDA funds claimed for the fiscal year in addition to any TDA funds carried over from previous years. Briefly describe all operational, capital and/or streets and roads projects which will be funded by TDA moneys. **Please show BOTH prior year TDA funds (if any) and current year TDA funds to be used**, provide the total cost of each project, and indicate all other sources of funding associated with each project. For capital projects, the projects listed and their associated costs and funding sources should be consistent with the budget developed in the TDA Claim Worksheet completed for the submittal of this claim. The total project cost and total funding source(s) listed below should balance for each project. See attached sample plan for additional guidance.

Claimant: _____ City of Auburn _____

Fiscal Year: _____ 2012/2013 _____

<u>Brief Project Description</u>	<u>Project Cost</u>	<u>Source of Funding & Amount</u>
Public Transit with Placer County	\$11,870 Placer County Transit Services. 1/2 of contract - Placer County gets FTA5311	Prior Balance \$150 STA Transit \$9,726 LTF Transit \$1,994 Total \$11,870
TDA Streets and Roads - Roadway maintenance, construction and related equipment	TDA Streets and Roads \$268,065 Streets and Roads maintenance expenses not covered by TDA funds - to be funded by Gas taxes and/or General Fund. Estimate for 2012-13 is \$45,000.	Prior Balance \$179,772 LTF \$87,293 Other Income \$1,000 Total \$268,065 Prior balance is for construction project expected to be completed in FY 2012-13.



PLACER COUNTY
DEPARTMENT OF PUBLIC WORKS

Ken Grehm, Director
Peter Kraatz, Deputy Director

March 1, 2012

Bruce Kranz
City Manager
City of Colfax
PO Box 702
Colfax, CA 95713



Re: **AGREEMENT REGARDING TRANSIT SERVICE TO THE CITY OF COLFAX,
CONTRACT #12368 – 12/13 Exhibits**

Dear Mr. Kranz:

As agreed in Contract #12368, which will automatically renew on July 1, 2012, attached for your review please find updated Exhibits A – D. These exhibits list transit service schedules and cost details for fiscal year 2012/13. This is being sent to satisfy Section II C of our agreement. The total estimated cost for FY 2012/13 is \$11,870, which is about the same as the current year (\$11,809).

If you have any questions or would like to discuss the schedules and cost details further, please call me at (530) 745-7582.

Sincerely,

A handwritten signature in black ink, appearing to read "Will Garner".

Will Garner
Public Works Manager

Attachments: Exhibits A – D

Exhibit A Intercity Route Service Schedule

Colfax / Alta		
This service is available on weekdays only.		
<i>Reservations required for Alta destinations.</i>		
Eastbound	A.M.	P.M.
Auburn Station	7:00	3:15
Elder's	By Reservation Only	By Reservation Only
Bowman	By Reservation Only	By Reservation Only
Meadow Vista	By Reservation Only	By Reservation Only
Applegate	By Reservation Only	By Reservation Only
Weimar	By Reservation Only	By Reservation Only
Colfax Amtrak	7:20	3:45
Gold Run	By Reservation Only	By Reservation Only
Dutch Flat	By Reservation Only	By Reservation Only
Alta Store	8:00	4:15
This service is available on weekdays only.		
<i>Reservations required for Alta destinations.</i>		
Westbound	A.M.	P.M.
Alta Store	8:00	4:15
Dutch Flat	By Reservation Only	By Reservation Only
Gold Run	By Reservation Only	By Reservation Only
Colfax Amtrak	8:20	4:45
Weimar	By Reservation Only	By Reservation Only
Applegate	By Reservation Only	By Reservation Only
Meadow Vista	By Reservation Only	By Reservation Only
Bowman	By Reservation Only	By Reservation Only
Elder's	By Reservation Only	By Reservation Only
Auburn Station	Drop Off Only	Drop Off Only

For information, call Placer County Transit at (530) 885-BUSS or (916) 784-6177, or send email to pct@placer.ca.gov

Service does not operate on New Year's Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

Exhibit B Regional Fixed Route Service Schedule

Connection with Taylor Road Shuttle made at Sierra College:
Westbound at :17 minutes past the hour and eastbound at :40 minutes past the hour.

PCT operates Monday - Saturday. No service on Sunday.

Auburn to Light Rail												
	A.M.							P.M.				
Auburn Station	5:00	6:00	7:00								6:00	7:00
Sierra College	5:17	6:17	7:17								6:17	7:17
Galleria	5:30	6:30	7:30								6:30	7:30
Louis Ln & Orlando	5:40	6:40	7:40								6:40	7:40
Light Rail-Watt/I-80	6:00	7:00	8:00								7:00	8:00

PCT operates Monday - Saturday. No service on Sunday.

Light Rail to Auburn												
(First bus holds for 6:10 LRT arrival)												
	A.M.							P.M.				
											*Drop off on Taylor Rd. by request (Sat. only)	
Light Rail-Watt/I-80	6:10	7:00	8:00								7:00	8:00
Louis Ln & Orlando	6:15	7:10	8:10								7:10	8:10
Galleria	6:30	7:30	8:30								7:30	8:30
Sierra College	6:40	7:40	8:40								7:40	8:40
Auburn Station	7:00	8:00	9:00								8:00	9:00

For information, call Placer County Transit at (530) 885-BUSS or (916) 784-6177, or send email to pct@placer.ca.gov

Service does not operate on New Year's Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

Exhibit C Commuter Bus Service

Operates on Monday through Friday only

Does not operate on New Year's Day, Martin Luther King Jr. Day,
President's Day, Cesar Chavez Day, Memorial Day, Independence Day, Labor Day,
Columbus Day, Veterans Day, Thanksgiving and Day After, and Christmas Day

Placer Commuter Express Bus Schedule - Effective May 27, 2008

	Morning Departures - AM			
	Bus 1	Bus 2	Bus 3	Bus 4
Colfax Depot - Main St	5:20	5:40	6:23	****
Clipper Gap Park 'n' Ride	5:32	5:52	6:35	****
Auburn Station - Nevada St	5:43	6:03	****	6:37
Penryn Park 'n' Ride	5:55	6:15	6:50	****
Loomis Station - Taylor/Horseshoe Bar	5:59	6:19	****	6:53
Rocklin Station - Pacific St/Rocklin Rd	6:06	6:26	****	7:00
Roseville - Taylor Rd Park 'n' Ride next to Sunsplash	6:15	6:35	7:00	****

**** Buses 3 and 4 depart from select bus stops only.

	Evening Departures - PM			
	Bus 1	Bus 2	Bus 3	Bus 4
J St. & 4th St.	4:17	4:22	4:32	5:15
J St. & 8th St.	4:19	4:24	4:34	5:17
J St. & 11 St.	4:21	4:26	4:36	5:19
15th St. & K St.	4:24	4:29	4:39	5:22
15th St. & N St.	4:25	4:30	4:40	5:23
P St. & 13th St.	4:27	4:32	4:42	5:25
P St. & 9th St.	4:30	4:35	4:45	5:28
P St. & 5th St.	4:32	4:37	4:47	5:30

Morning Arrivals - AM				
J St. & 4th St.	6:50	7:10	7:40	7:40
J St. & 8th St.	6:51	7:11	7:41	7:41
J St. & 11 St.	6:52	7:12	7:42	7:42
15th St. & K St.	6:55	7:15	7:45	7:45
15th St. & N St.	6:56	7:16	7:46	7:46
P St. & 13th St.	6:57	7:17	7:47	7:47
P St. & 9th St.	6:58	7:18	7:48	7:48
P St. & 5th St.	7:00	7:20	7:50	7:50

Evening Arrivals - PM				
Roseville - Taylor Rd Park 'n' Ride next to Sunsplash	5:12	****	5:27	6:10
Rocklin Station - Pacific St/Rocklin Rd	****	5:17	5:35	6:18
Loomis Station - Taylor/Horseshoe Bar	****	5:24	5:42	6:25
Penryn Park 'n' Ride	5:24	****	5:49	6:32
Auburn Station - Nevada St	****	5:40	6:00	6:43
Clipper Gap Park 'n' Ride	5:39	****	6:12	6:55
Colfax Depot - Main St	5:51	****	6:24	7:07

**** Buses 1 and 2 return to select bus stops only.

Exhibit D
FY 2012/13 Calculation of Transit Service Charges

Intercity Route Service (Auburn/Colfax/Alta)

Total cost per vsh = \$99.01
Estimated fare per vsh = - \$3.82
= Charge per vsh \$95.19

Minutes per round trip allocated to Colfax = 25 minutes
Number of round trips per weekday = 2
Number of round trips per Saturday = 0
Number of weekdays in service per year = 252
Number of Saturdays in service per year = 0
TOTAL round trips per year = (2 x 252) = 504
TOTAL VSH per year = (504 x 25 min)/(60 min) = 210

TOTAL LOCAL SERVICE CHARGE = \$95.19 x 210 vsh = \$19,990

Regional Fixed Route Service (Auburn – Light Rail)

Fuel cost per service mile = \$.35
Maintenance cost per service mile = \$.56
Mileage cost per unit = \$.91

Total cost per vsh = \$99.01
Estimated fare per vsh = - \$14.48
= Charge per vsh \$84.53

Total Placer County west slope population = 333,789
Percentage of population in COLFAX = 1,993 / 333,789 = .60%
Miles per run added for extension to Light Rail = 15.17
Number of runs per weekday = 15
Number of runs per Saturday = 10
Vehicle Service Hours added per weekday = 2
Vehicle Service Hours added per Saturday = 2
Number of weekdays in service per year = 252
Number of Saturdays in service per year = 52
Total Number of runs on Express Route per year = (15 x 252) + (10 x 52) = 4,300
Total miles added on express route for extension to Light Rail = 4,300 x 15.17 = 65,231
Total Number of Service Hours added per year = (2 x 252) + (2 x 52) = 608
Mileage extension allocated to COLFAX = 65,231 x .60% = 389
Added service hours allocated to COLFAX = 608 x .60% = 3.65

TOTAL REGIONAL FIXED ROUTE SERVICE CHARGE = (389 x \$.91) + (3.65 x \$84.53) = \$354 + \$309 = \$663

Exhibit D continued
FY 2012/13 Calculation of Transit Service Charges

Commuter Bus Service (Placer Commuter Express)

Commuter Bus Contract for FY 2012/13= \$592,371

Revenue from Fares = (\$412,000)

Net Program Cost for FY 2012/13= \$180,371

Percentage of COLFAX residents riding Commuter Bus Service from Oct. 2011
on-board survey = 0.8%

TOTAL COMMUTER SERVICE CHARGE = \$180,371 x 0.8% = \$1,443

Calculation of Bus Replacement Costs for Placer County Transit			
City of Colfax			
Total Bus Cost for 5 year Plan	\$ 3,727,685		
Grant Funds (credit)	\$ 2,678,300		
Remaining Cost to County	\$ 1,049,385		
Number of buses	11	Allocation of Service Miles	
Cost per bus (after grants)	\$ 95,398.64	Local Service	8,230
Lifetime bus miles	500,000	LRT Extension	387
		Total	8,617
Cost per lifetime bus mile	\$ 0.1908		
Colfax Service Miles	8,617		
Reimbursement for FY 2012/13	\$ 1,644		
Total Annual Charge	\$ 1,644		

FTA 5311 Operating Assistance

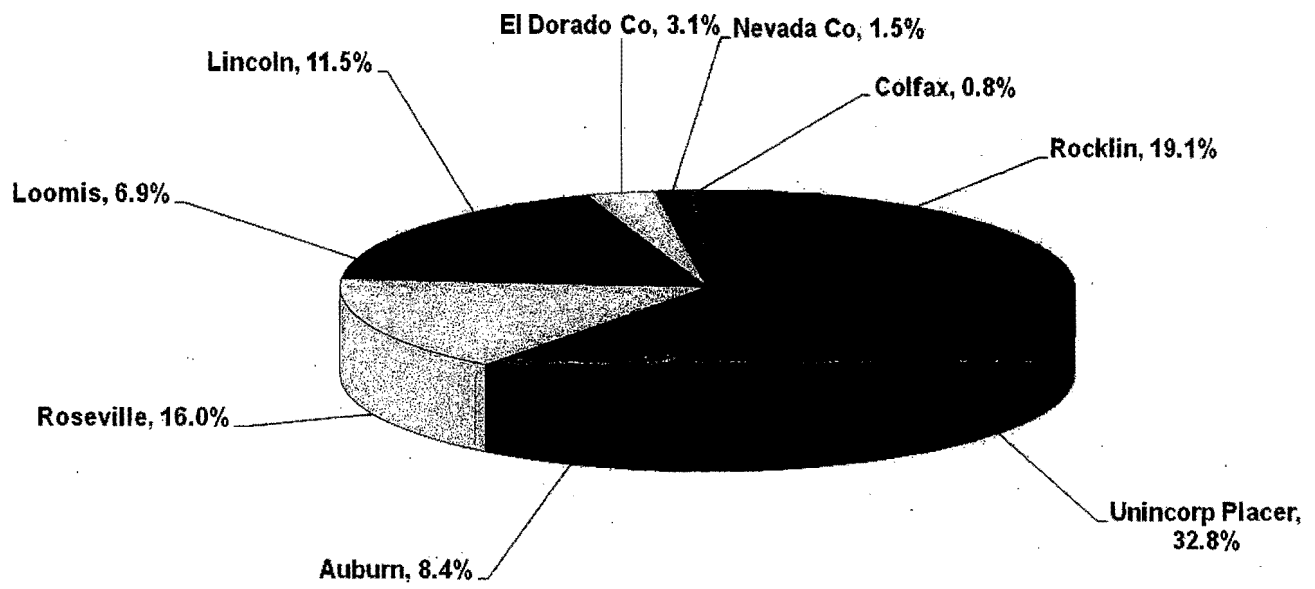
As described in Section IIB.

Credit for FY 12/13 = -\$11,870

Total Charges for FY 2012/13

\$19,990+ \$663+ \$1,443+ \$1,644 - \$11,870 = \$11,870

Oct 2011 PCE Commuter Survey Where Commuters Live



CITY OF COLFAX

RESOLUTION NO. 42-2011

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF COLFAX CERTIFYING COMPLIANCE WITH THE 2011-2012
APPROPRIATION LIMITATION AND ESTABLISHING THE APPROPRIATION
LIMITATION FOR THE 2012-2013 FISCAL YEAR**

WHEREAS, the Colfax City Council hereby certifies that the estimated actual appropriations for the fiscal year 2011-2012 will fall within the appropriation limitation for the 2011-2012 fiscal year as demonstrated in Attachment A; and

WHEREAS, the Colfax City Council must establish the appropriation limitation for the fiscal year 2012-2013, as calculated in Attachment B;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Colfax that that 2011-2012 fiscal year expenditures fall within the established limitations and the limitations for the 2012-2013 fiscal year are hereby established at \$1,848,010.

PASSED AND ADOPTED this 10th day of October 2012 by the following vote:

AYES:

NOES:

ABSENT:

Stephen Harvey, Mayor

ATTEST:

Karen Pierce, City Clerk

CITY OF COLFAX
PROP 4 - GANN LIMIT CALCULATION
Attachment A

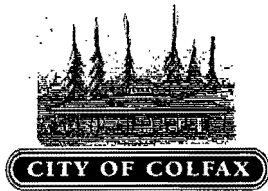
TAX REVENUES TO BE COUNTED IN CALCULATION

		11-12 Budget		Actual 6/30/2012*	
100-000-4010	Property Taxes	\$	298,000	\$	279,776
100-000-4020	Sales and Use Taxes	\$	500,000	\$	543,773
100-000-4040	Transient Occupancy Taxes	\$	18,000	\$	17,480
100-000-4100	Franchises	\$	13,000	\$	15,504
100-000-4200	Business Licenses	\$	28,000	\$	14,459
100-000-4710	Motor Vehicle In Lieu	\$	125,000	\$	116,434
				\$	-
250-000-4540-1	LTF and STF	\$	60,000	\$	88,844
565-000-4060	Voter's Approved	\$	6,000	\$	7,747
	Total Tax Revenue	\$	1,048,000	\$	1,084,018
Appropriation Limit 2011-12		\$	1,770,954	\$	1,770,954

*As of 10/05/12 - pending final audit. No adjustments anticipated.

City of Colfax
Appropriation Limit Calculation
Attachment B

	<u>2009-2010</u>	<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>
Computed Gann Limit - Prev Yr	\$ 1,628,747.00	\$ 1,666,213.95	\$ 1,716,041.00	\$ 1,770,954.00
Cost of living factor				
Change in California per capita	1.0062	0.9746	1.0251	1.0377
Population Adjustment Factor	1.0197	1.0567	1.0072	1.0056
Computed limitation	\$ 1,671,130.48	\$ 1,715,966.80	\$ 1,771,779.25	\$ 1,848,010.19
Resolution	\$ 1,659,165.00	\$ 1,716,041.00	\$ 1,770,954.00	\$ 1,848,010.19
Variance	\$ 11,965.48	\$ (74.20)	\$ 825.25	\$ 0.00



REPORT TO
COLFAX CITY COUNCIL

*COUNCIL MEETING OF
OCTOBER 10, 2012*

Agenda Item No.

10A

To: Honorable Mayor and Members of the City Council
From: Brigit S. Barnes, Planning Director and Land Use Attorney
Date: October 3, 2012
Subject: Information Item – Highway 80 Revitalization Zone Project (#PL-03-12):
Preliminary Council Review of Action/Phase Plan

Recommended Action: Staff to conduct informational presentation and Council to provide preliminary concept approval, and authorize Planning Department to complete design structure, prepare environmental documentation and conduct public workshops as described in proposed action plan.

PROJECT LOCATION: Highway 80 Corridor Area, Colfax, Placer County, California

PROJECT DESCRIPTION: #PL-03-12/Highway 80 Revitalization Zone Project. The project proposes to amend the Colfax Zoning Code (Colfax Municipal Code Title 17) to establish a new overlay zone for the Highway 80 corridor area. The purpose of the new overlay zone is to encourage business and commercial development in the City's highway corridor area by: (1) establishing an overlay zone which provides for pre-planned uses and development standards; (2) conducting an overall environmental analysis for the overlay zone; and (3) establishing an administrative-level review process for commercial development projects which are found to be consistent with the highway corridor revitalization plan. By allowing administrative-level approval of projects rather than requiring full Planning Commission and/or City Council review, the Project encourages improvement of the City by expediting the application and review process and lowering the overall cost of compliance with land use regulations for business and property owners.

PROJECT STATUS:

The Project was originally started in late 2009 per Council direction with the assistance of the CDBG grant obtained by the City of Colfax for \$35,000.00. Using these funds as seed money, Planning staff prepared draft PD Guidelines with placeholders for specific design layouts and standards, which are to be inserted once they are determined after necessary public input, and

conducted early meetings with members of the Economic Development Committee, and certain business members. The Land Use Committee has reviewed periodic work product updates. The City retained Economic Planning Systems in early 2010 to prepare an updated Economic Study showing which types of uses would be supported by anticipated growth in Colfax (see Attachment 1). The City specially retained consultant RCH Group to assist Planning staff using the analysis contained in the EPS Economic Study. Mr. Johnson also identified within the corridor area four (4) "Opportunity Areas" based on parcel configurations, access issues and topography, which maps can serve as maximum density templates for development on representative sites within the Corridor. RCH also prepared preliminary concept/design layouts for the Opportunity Areas previously identified by EPS (see Attachment 2) and a square footage inventory of available properties for development, together with a draft Highway Corridor Area Exhibit showing the overlay zone area (see Attachment 3).

As part of the preliminary traffic analysis for the Corridor staff, including City Public Works, City Staff has sought direction regarding a possible bypass. Potential locations for the bypass were identified (see Attachment 4). Preliminary designs for the bypass were submitted to Placer County Transportation Planning Agency in mid-2011.

In mid-2011, the Project was put on hold for budget reasons. In August 2012, Planning staff was given direction to prepare an Action/Phase Plan to present to the City Council to obtain preliminary concept concurrence and seek approval to continue with public outreach, preparation of the environmental documents and hold public hearings (see Attachment 5).

Staff recommends that the Project proceed in three (3) phases:

Phase I

This phase includes continued preparation of plan documents and maps, including design layouts for the Opportunity Areas, City Council review of the plan documents and maps at a City Council meeting (as an informational item only) and advising the press and the Chamber of Commerce of the Project. The target date of completion for Phase I is December 2012.

Phase II

This phase includes completion of maps and plan documents, community outreach (letters to individual property owners within the plan area, the press and local businesses through the Chamber of Commerce), meetings with affected agencies, such as Caltrans, and a Public Workshop. The target date of completion for Phase II is July 2013.

Phase III

This phase includes the environmental analysis for the project, preparation of an Environmental Impact Report, and the public hearings for Planning Commission/City Council consideration of approval of both the Project and its associated environmental document. The target date of completion for Phase III is December 2013. This date, of its nature, is approximate

because preparation of the EIR will begin during Phase II, but the timing for final submission depends in large part on the amount and nature of public output received.

Staff requests that the City Council review Staff's presentation, Staff Report and the attached documents and provide further direction for this Project.

ATTACHMENTS:

1. Economic Study (excerpt – Executive Summary only)
2. Concept/design layouts for Opportunity Areas
3. Highway Corridor Area Exhibit
4. Bypass location map
5. Action and Phase Plan

Draft Report

The Economics of Land Use



Colfax Interstate 80 Corridor Market Study

Prepared for:

Brigit S. Barnes & Associates
On behalf of the City of Colfax

Prepared by:

Economic & Planning Systems, Inc.

March 11, 2011

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*Berkeley
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www.epsys.com

EPS #19586

1. EXECUTIVE SUMMARY

Introduction

Economic & Planning Systems, Inc., (EPS) was retained by Brigit S. Barnes and Associates on behalf of the City of Colfax (City) to prepare a commercial market study (Market Study) of the Interstate 80 Corridor Area (Plan Area) in the City's boundaries. The Plan Area consists of a long and narrow area that borders the east and west sides of Interstate 80 located within the City's boundaries. It contains developed commercial and industrial uses as well as vacant and undeveloped parcels. The northwestern portion is located adjacent to the City's historic downtown.

The City is in the process of developing a General Plan Update (GPU), which proposes to focus on the Plan Area to promote business development activities, with the goal of providing a full range of employment, housing, retail/service, and entertainment options to residents. The City is also preparing an Interstate 80 Corridor Revitalization Planned Development ordinance, which is intended to be adopted concurrently with the GPU.

Purpose of the Study

The purpose of this Market Study is to determine the level of market support for new retail, office, and industrial space in the Plan Area. The Market Study evaluates current commercial real estate and retail sales conditions, the supply of developable land, and population and employment trends. Market support estimates are based on both current (2010) and future (2020 and 2030) conditions.

Summary of Findings and Recommendations

Market Study Findings

The Market Study compares the projected supply and demand of commercial space to evaluate development feasibility in the Plan Area. Supply estimates are based on the inventory of available land in the Plan Area. Demand estimates are based on existing consumer leakage and future population growth in the Market Study Trade Area (Trade Area), a broader area that surrounds the Plan Area and encompasses the City and nearby rural communities, such as Dutch Flat, Gold Run, and Chicago Park.

Table 1 provides a more detailed summary of supply and demand acreage and square footage projections by land use category (e.g., office, retail, and industrial) for 2020 and 2030. In **Table 2**, a 20-percent contingency was added to the retail, office, and industrial demand estimates to provide a conservative estimate of supply needs in the future.

Retail and Office

Based on the Plan Area market supply analysis, approximately 103.0 gross acres are available for retail and office land uses.

Table 1
Colfax I-80 Corridor Market Study
Summary of Net New Demand for Commercial Building Space

Land Use	I-80 Corridor Area Supply and Demand				
	Estimated Supply from Opportunity Areas [1]	Estimated Trade Area Demand [2]		Oversupply/ (Undersupply)	
	2010	2020	2030	2020	2030
<i>Gross Acres</i>					
Retail and Office	103.0	19.5	28.7	83.5	74.3
Industrial	19.3	13.0	20.5	6.3	(1.3)
Total	122.3	32.4	49.2	89.8	73.0
<i>Building Sq. Ft.</i>					
Retail and Office	953,000	193,000	289,000	760,000	664,000
Industrial	214,000	144,000	228,000	70,000	(14,000)
Total	1,167,000	337,000	517,000	830,000	650,000

"sum_space"

Source: EPS.

[1] From Table 7.

[2] Based on current leakage from existing residents and estimated demand from future population growth.
 From Table 2.

DRAFT

Table 2
Colfax I-80 Corridor Market Study
Estimated Demand for Commercial Building Square Footage/Gross Acres

Item	Commercial Demand				
	Leakage from Trade Area Residents [1]	Net New Demand from Future Trade Area Growth		Total Demand from Leakage and Future Growth	
	2010	2020	2030	2020	2030
<i>Formula</i>	<i>a</i>	<i>b</i>	<i>c</i>	<i>d = a + b</i>	<i>e = a + c</i>
Retail and Office	<i>Gross Acres</i>				
General Retail [2]	8.8	4.3	9.7	13.1	18.5
Office [3]	NA	3.1	5.4	3.1	5.4
Subtotal, Retail and Office	8.8	7.4	15.1	16.2	23.9
Contingency (20%) [4]	1.8	1.5	3.0	3.2	4.8
Total Retail and Office	10.6	8.9	18.1	19.5	28.7
Industrial [3]	NA	10.8	17.1	10.8	17.1
Contingency (20%) [4]	NA	2.2	3.4	2.2	3.4
Total Industrial	NA	13.0	20.5	13.0	20.5
Grand Total	NA	21.9	38.7	32.4	49.2
Retail and Office	<i>Building Sq. Ft.</i>				
General Retail [2]	81,480	40,000	90,000	121,480	171,480
Office [3]	NA	40,000	70,000	40,000	70,000
Subtotal, Retail and Office	81,000	80,000	160,000	161,000	241,000
Contingency (20%) [4]	16,000	16,000	32,000	32,000	48,000
Total Retail and Office	97,000	96,000	192,000	193,000	289,000
Industrial [3]	NA	120,000	190,000	120,000	190,000
Contingency (20%) [4]	NA	24,000	38,000	24,000	38,000
Total Industrial	NA	144,000	228,000	144,000	228,000
Grand Total	NA	240,000	420,000	337,000	517,000

"demand"

Source: EPS.

- [1] Represents the undersupply of retail in the Trade Area resulting from retail sales leakage. Calculated in Table 6.
- [2] Net new demand for retail is calculated in Table 9.
- [3] Net new demand for office and industrial square feet is calculated in Table 14 and Table 15 for 2020 and 2030 respectively.
- [4] Accounts for additional demand from current retail sales leakage and future trade area growth that the the growth-based demand estimates may not capture.

In 2020, market demand is estimated to support 19.5 gross acres (approximately 193,000 building square feet) of new retail and office development, resulting in a remaining supply of 83.5 gross acres (approximately 760,000 building square feet).

In 2030, cumulative market demand is estimated to support 28.7 gross acres (approximately 289,000 building square feet) of new retail and office development, resulting in a remaining supply of 74.3 gross acres (approximately 664,000 building square feet).

Industrial

Based on the Plan Area market supply analysis, approximately 19.3 gross acres (approximately 214,000 building square feet) are available for industrial land uses.

In 2020, market demand is estimated to support 13.0 gross acres (approximately 144,000 building square feet) of new retail and office development, resulting in a remaining supply of 6.3 gross acres (approximately 70,000 square feet).

In 2030, cumulative market demand is estimated to reach an approximate balance with the Plan Area Industrial land supply.

- In 2020, the Trade Area is anticipated to support 83.5 gross acres of additional retail and office space, as well as 6.3 gross acres of industrial space. In each of these categories, supply is estimated to exceed market demand.
- In 2030, the Trade Area is anticipated to support 74.3 gross acres of retail and office space. The supply and demand for industrial space is estimated to break even. Although this finding suggests that a rezone of commercial land to industrial uses may be warranted, EPS's review of current real estate metrics suggests that the City should instead keep zoning flexible to facilitate adaptation to evolving market demand over time.

Recommendations

Based on the results of the Market Study, a two-pronged corridor-area strategy is recommended that first prioritizes redevelopment of select parcels in the Plan Area and, secondly, strengthens the competitive position of remaining parcels through supportive economic development initiatives and near-term actions. Below are uses recommended for the corridor over the short and long term:

- Short term—The results of the Market Study indicate that neighborhood- and community-serving retail and highway services retail are the most viable prospects for development over the next 10 years.
- Long term—Based on current market performance and projected growth prospects, industrial and hotel land uses are considered longer term opportunities for the Plan Area.

Select Parcels and Redevelopment Concepts to Catalyze Development

The Market Study analyzed specific parcels to identify opportunities to catalyze Plan Area wide redevelopment. These select parcels are referenced in **Map 1** and discussed below.

- Area 1**
 • ± 5.2 acres
 • Involves roughly 6 parcels
 • Opportunity for thematic RDAE, tied in historic roots and the railroad
 • Opportunity to expand the scope and activity base of "historic downtown"
 • Involves the rehabilitation of existing buildings along railroad
 • Uses the rehabilitated "old hotel" as an activity anchor
 • Tied to "B&B Heights" (adjacent area)
 • Allows for direct road and pedestrian connections to "New Town in Town" (Area 2)

- Area 2b (Possible Expansion)**
 • ± .9 acres
 • Involves 1 parcel
 • Opportunity to redevelop this site and include in Area 2
 • Existing use is a mobile home park

- Area 2 (New Town in Town)**
 • ± 20.1 acres
 • Involves roughly 11 parcels (5 large parcels)
 • Opportunity for community / highway retail based retail / service center (supermarket / drug store / restaurants / in-line retail, etc.)
 • Thematically tied to historic roots and the railroad
 • Direct vehicular and pedestrian connections to "old town"
 • Tied to "B&B Heights"
 • Excellent freeway access

- Area 2c (Possible Expansion)**
 • ± 19.3 acres
 • Involves 17 parcels
 • Opportunity to expand the land area associated with the "New Town in Town" to create a larger mass able to support more of a mixed-use concept
 • Expands adjacency to railroad
 • Provides for topographic "high point" with good freeway visibility
 • Provides for additional vehicular and pedestrian connectivity

- Area 2d (Possible Expansion - Yellow Striped Area)**
 • ± 4.9 acres
 • Involves 5 parcels
 • Opportunity to expand the New Town in Town only if Area 2c is developed

- Area 3**
 • ± 4.6 acres
 • Involves 2 parcels
 • Opportunity to light industrial or institutional use

- Area 4**
 • ± 2.8 acres
 • Involves 2 parcels
 • Opportunity for highway retail

- Area 5**
 • ± 10.9 acres
 • Involves 3 parcels
 • Opportunity to light industrial, institutional or public use

Bed and Breakfast District

- Area 11a (Consolidation)**
 • ± 4.9 acres
 • Involves 7 parcels
 • Opportunity for "highway retail"
 • Potential for hospitality / restaurant sites
 • Excellent freeway access

- Area 11**
 • ± 3.7 acres
 • Involves 1 parcel
 • Opportunity for "highway retail"
 • Potential for hospitality / restaurant sites

- Area 2a (Possible Expansion)**
 • ± 4.3 acres
 • Involves 2 parcels
 • Opportunity to either include the existing uses (McDonalds / in-line shops) or redevelop as part of the larger center

- Area 6**
 • ± 1.7 acres
 • Involves 3 parcels
 • Opportunity for highway retail

- Area 10b (Expansion Area)**
 • ± 1.1 acres
 • Involves 1 parcel

- Area 10a (Expansion Area)**
 • ± 1.6 acres
 • Involves 1 parcel

- Area 10**
 • ± 23.2 acres
 • Involves 2 parcels
 • Opportunity for "highway retail" land uses
 • Highly visible from I-80
 • Potential for hospitality / restaurant sites
 • Looped access

- Area 4a (Expansion Overlay - Yellow Striped Area)**
 • ± 13.0 acres combined parcel
 • Involves 5 parcels combined
 • Opportunity for highway retail, hospitality or institutional use combined

- Area 7**
 • ± 2.8 acres
 • Involves 3 parcels
 • Opportunity to light industrial or institutional use

- Area 8**
 • ± 1.2 acres
 • Involves 1 parcel
 • Opportunity to light industrial or institutional use

- Area 9**
 • ± 1.0 acre
 • Involves 1 parcel
 • Opportunity to redevelop site as a destination restaurant / entertainment venue

Internal Draft

Not for Distribution



Opportunity Areas Commercial Corridor Study

MAP 1



- Parcel 2—neighborhood- and community-serving retail development. This type of development could include a grocery store, drug store, and other neighborhood-serving retail.
- Parcel 10—highway services retail development, with potential use for retail or restaurants, a truck stop, or community- or regional-serving retail that is not available in the greater region.
- Parcel 11—highway services retail. A chain restaurant or fast food establishment would be recommended for this site.
- Parcel 9—restaurant or small hotel or lodge as market conditions allow.

Chapter 5 provides a range of implementation recommendations to the City that include long-term and short-term strategies for positioning the Plan Area. These include parcel-specific recommendations as well as broader, citywide economic development strategies.

Retail Sales Leakage Analysis

Retail sales leakage is calculated by comparing current estimated retail expenditures (retail demand) with reported taxable sales (retail supply) in a defined geographic region by specific retail categories. Gasoline retail sales generate the greatest dollar amount of surplus, with sales exceeding consumer expenditures by \$46.7 million annually. However, excluding this category, the Trade Area is experiencing a retail sales leakage of approximately \$29.2 million annually. Highlights from the retail sales leakage analysis are summarized below:

- The Trade Area is experiencing leakage in all retail store categories except gasoline stations and nonstore retailers.¹
- The top three retail categories in which the Trade Area is experiencing the largest dollar amount of leakage are General Merchandise, Motor and Vehicle Parts, and Food and Beverage Stores.

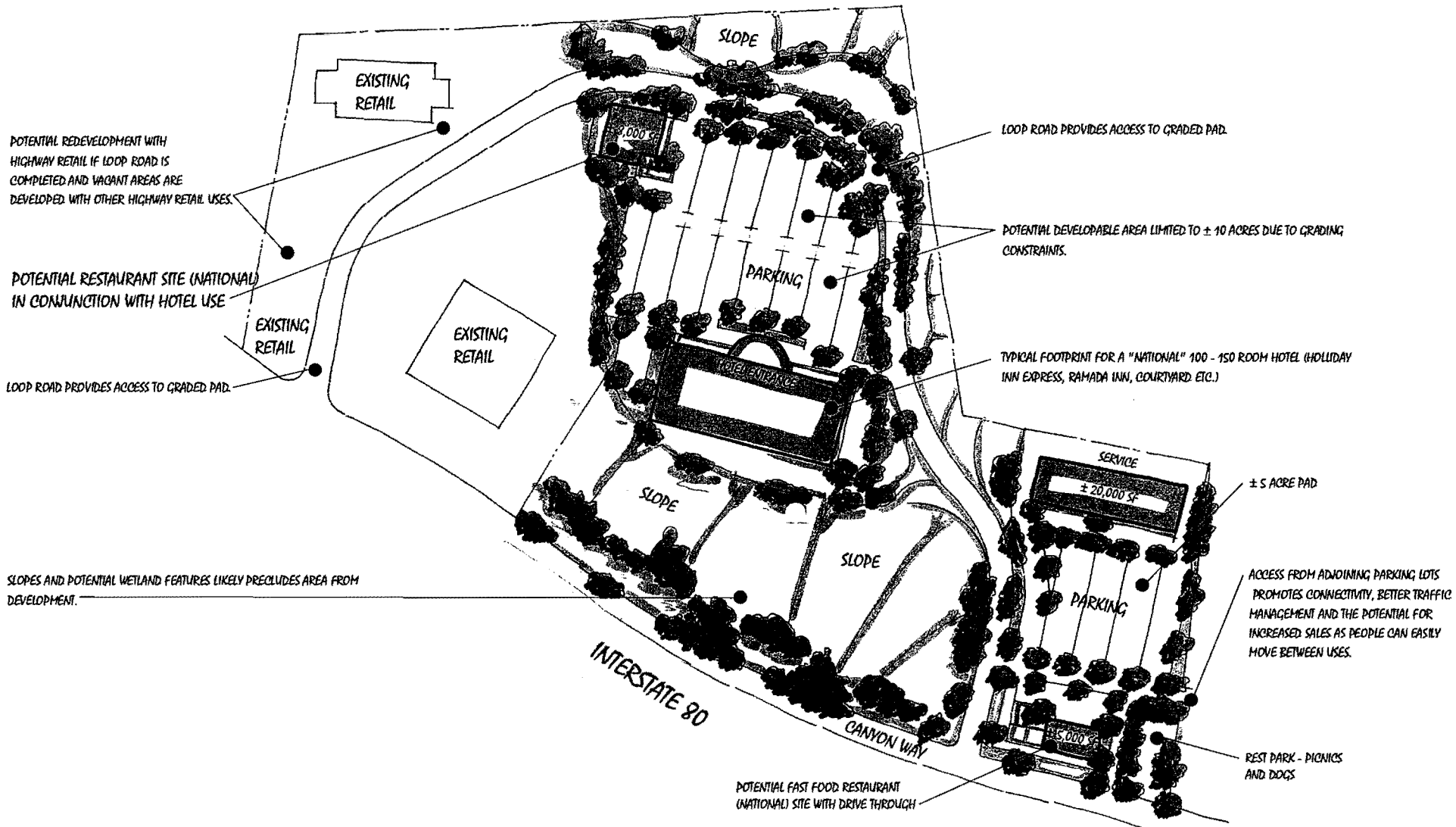
Report Organization

This report is organized into five chapters, including this initial chapter, which introduces the study and reports the summary of findings. Following this introductory chapter, the following chapters are presented:

- **Chapter 2** provides an analytical overview, explaining the concept of trade areas and defining commercial land use categories.
- **Chapter 3** examines current conditions, including existing assets and constraints, current commercial real estate market performance, and retail sales leakage.

¹ Nonstore retailers include mail-order houses, vending machine operators, home delivery sales, door-to-door sales, party plan sales, electronic shopping, and sales through portable stalls.

- **Chapter 4** describes projected supply of and demand for commercial retail space in the Trade Area.
- **Chapter 5** provides implementation recommendations for the Plan Area.

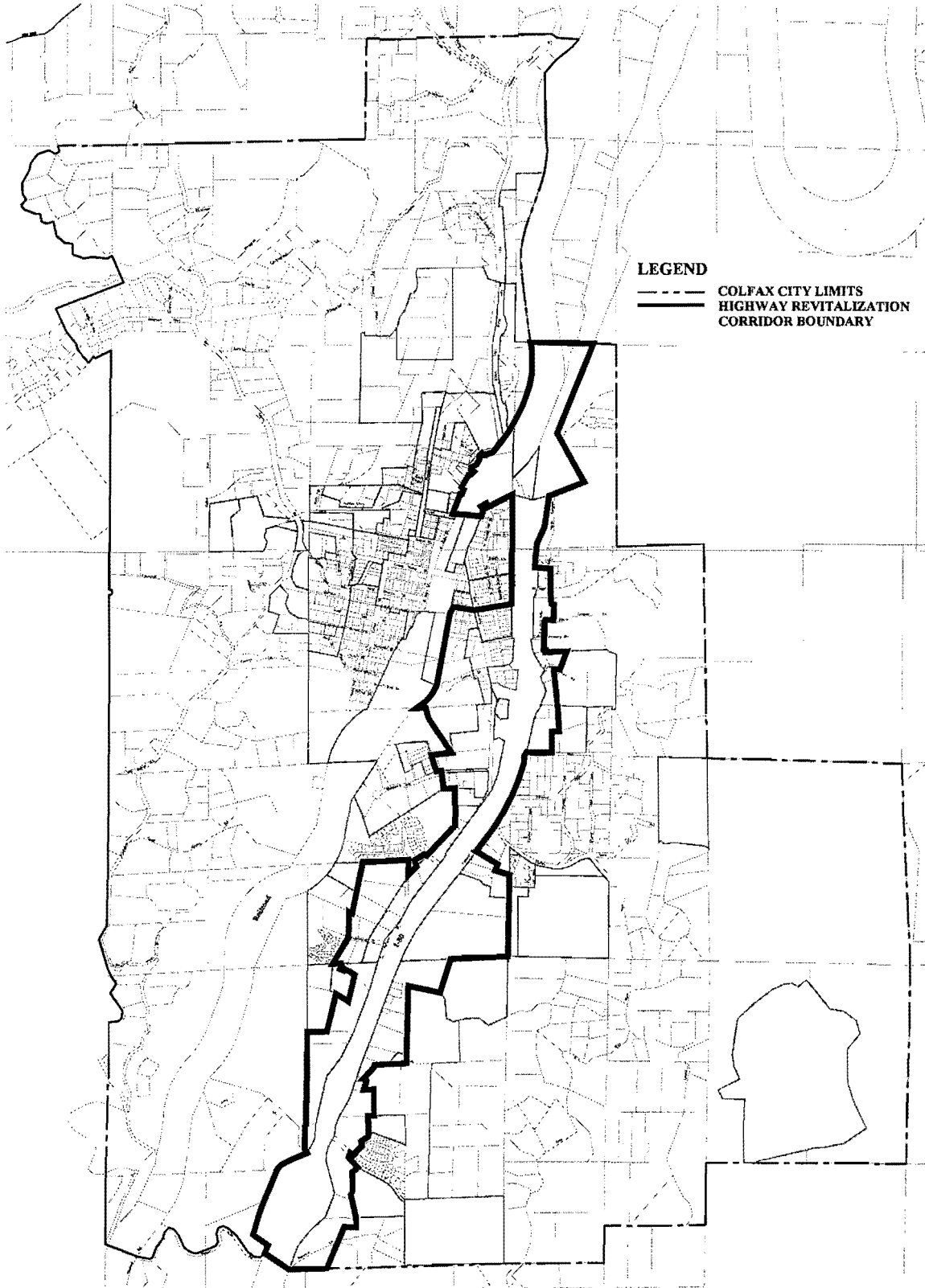


Concept Plan - Opportunity Area 10 Commercial Corridor Study



1441 LINDSEY BLVD., SUITE 200
POMONA, CA 91767
(951) 790-4422
Oct 27, 2018

**CITY OF COLFAX
HIGHWAY
REVITALIZATION CORRIDOR EXHIBIT**
May 13, 2009



LEGEND
--- COLFAX CITY LIMITS
— HIGHWAY REVITALIZATION
CORRIDOR BOUNDARY

TLA
ENGINEERING & PLANNING
1528 BURDEKA ROAD, SUITE 100
ROSEVILLE, CA 95661 916.766.0885



KEY MAP

Alternative A

- Flyover and Connection to Main Street
- Direct Connection to I-80
- Opens Up New Development Opportunities
- Requires Railroad to Abandon Spur Line

Alternative B

- Tunnel and Connection to Main Street
- Extension of Whitcomb Avenue
- Mostly At Grade South of Tracks
- Combination of Grading and Structures North of Tracks
- Requires Greater Removal of Habitat

Alternative C

- Flyover and Connection to Main Street
- Extension of Central Street
- Mostly On Structure
- Connects to Main Street at High Point

Note: For illustrative purposes only. Plans prepared are based upon available GIS data and field observations, and are to be used for discussion purposes only.



Alternative Railroad Crossing Alignments Commercial Corridor Study





Alternative A - Flyover

Note: For illustrative purposes only. Plans prepared are based upon available GIS data and field observations, and are to be used for discussion purposes only.



Alternative Railroad Crossing Alignments Commercial Corridor Study



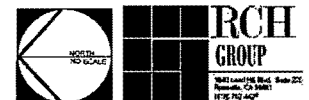


Alternative B - Tunnel

Note: For illustrative purposes only. Plans prepared are based upon available GIS data and field observations, and are to be used for discussion purposes only.



Alternative Railroad Crossing Alignments Commercial Corridor Study





Alternative C - Flyover



Alternative Railroad Crossing Alignments Commercial Corridor Study

Note: For illustrative purposes only. Plans prepared are based upon available GIS data and field observations, and are to be used for discussion purposes only.



**HIGHWAY 80 REVITALIZATION ZONE
PHASE & ACTION PLAN**

PHASE I – CONCEPT ROLL-OUT

Documents to Complete:

- New Zoning Code Chapter: “Highway 80 Revitalization Zone”
- PD Guidelines
- Revised Highway 80 Corridor Study Exhibit
- PD Design Templates for Opportunity Areas 2, 2a, 10 and 11
- Economic Analysis
- General Concept Letter to send to Chamber of Commerce and *The Colfax Record*
- Staff Report (Informational Item)

Phase I Action Plan:

- Complete all documents for Phase I
- Send out General Community Concept Letter (advise of upcoming City Council Meeting) to Chamber of Commerce and *The Colfax Record*
- Submit Staff Report
- Make Presentation to City Council at Meeting (Informational Item)
- Collect Council Comments

Phase I Target Date of Completion: December 2012

PHASE II – COMMUNITY OUTREACH

Documents to Complete:

- Parcel Inventory for before & after charts/tables
- Overlay and Opportunity Area Maps
- Detailed Community Concept Letter to send to affected property owners, Chamber of Commerce, *The Colfax Record*, local business owners and affected agencies, such as Caltrans, PCWA, RWQCB, PCAQMD and PG&E
- Meetings with affected agencies
- Public Workshop Notice
- Staff Report (Public Workshop)

Phase II Action Plan:

- Complete all documents for Phase II
- Publish Public Workshop Notice in *The Colfax Record* (include this Public Workshop Notice in the Community Concept Letter to be mailed to all property owners within the plan area)
- Send out Community Concept Letter to affected property owners, Chamber of Commerce, *The Colfax Record*, local business owners and affected agencies, such as Caltrans, PCWA, RWQCB, PCAQMD and PG&E
- Submit Staff Report
- Make Presentation to City Council and Public at Meeting (Public Workshop)
[include all documents completed for Phases I and II]
- Collect Council, Community and Agency Comments

Phase II Target Date of Completion: July 2013
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PHASE III – ENVIRONMENTAL REVIEW & PLAN ADOPTION**Documents to Complete:**

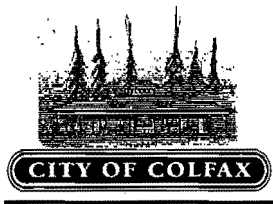
- Project Description
- Notice of Preparation
- Initial Study/Environmental Checklist
- Draft Environmental Impact Report (DEIR)
- Notice of Availability of DEIR
- Notice of Completion
- Responses to Comments
- Final Environmental Impact Report (FEIR)
- Department of Fish & Game Request for No Effect Determination (if possible)
- Public Hearing Notice (Planning Commission & City Council Hearings)
- Staff Report (Planning Commission Recommendation to Approve Ordinance and Certify/Adopt Environmental Document)
- Staff Report (City Council Accept Recommendation and Conduct First Reading of Ordinance)

- Staff Report (City Council Conduct Second Reading and Certify/Adopt Environmental Document)
- Resolution
- Ordinance
- Ordinance Summary for Publication
- Notice of Determination

Phase III Action Plan:

- Complete all Phase III documents
- Publish Public Hearing Notice in The Colfax Record
- Submit Staff Report for Planning Commission Hearing (Recommendation to Approve Ordinance and Certify/Adopt Environmental Document)
- Submit Staff Report for City Council Hearing (Accept Recommendation and Conduct First Reading of Ordinance)
- Submit Staff Report for City Council Hearing (Conduct Second Reading and Certify/Adopt Environmental Document)
- Publish Ordinance Summary
- File Notice of Determination

<p>Phase III Target Date of Completion: December 2013</p>
--



**REPORT TO
COLFAX CITY COUNCIL**

**COUNCIL MEETING OF
October 10, 2012**

Agenda Item No.

10B

To: Honorable Mayor and Members of the City Council
From: Bruce Kranz, City Manager
Date: October 1, 2012
Subject: Consideration of approval for Colfax Lioness Club to make repairs to and maintain the flower bed by the flag pole on N. Main for three (3) years

Recommended Action: Discuss and direct staff

ISSUE STATEMENT AND DISCUSSION:

The Colfax Lioness Club would like to make repairs to and maintain the flower beds that are located on N. Main surrounding the Flag Pole. They propose to repair the retaining wall and flag pole, plant draught tolerant plants and add a light to the flag pole so that the flag is lit during the night time hours. In addition they would like to place a restoration plaque on the site after completion of repairs.

FINANCIAL AND/OR POLICY IMPLICATIONS:

No cost to the City

To Whom It May Concern.

The Lioness Club of Colfax asked me to see if they could take on the care of the garden beds by the flagpole in the center of town for three years.

After examination of the site I discovered many problems. The base collar of the pole was a twisted mess. The pole itself is creased but looks sturdy at this time. The ½ circle bed needs corner repair, cleaning, and planting with a draught resistant shrub, as there is no apparent water supply to the site.

The large bed with the water canon has more problems. The back wall nearest the businesses is very damaged. It needs repair. We suggest that to follow the theme of this historical monument that we go inside the line of damage and place a reinforced row of concrete blocks and then rebuild the wall where the existing one stands. We would then clean out the beds and place a new layer of bark, in a color to match the rock wall, We would then plant miniature manzanita.

Varieties are available that are drought resistant, and grow between 4 to 12 inches.

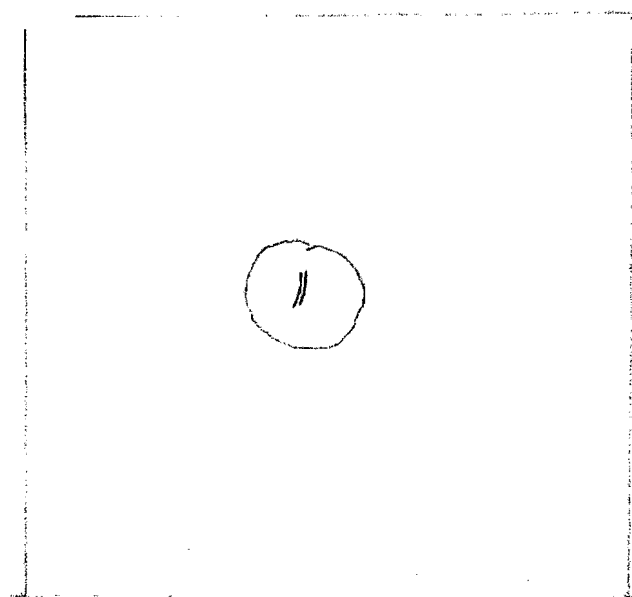
We of course would like to place a small restoration plaque on the site after completion of the project.

Consultants

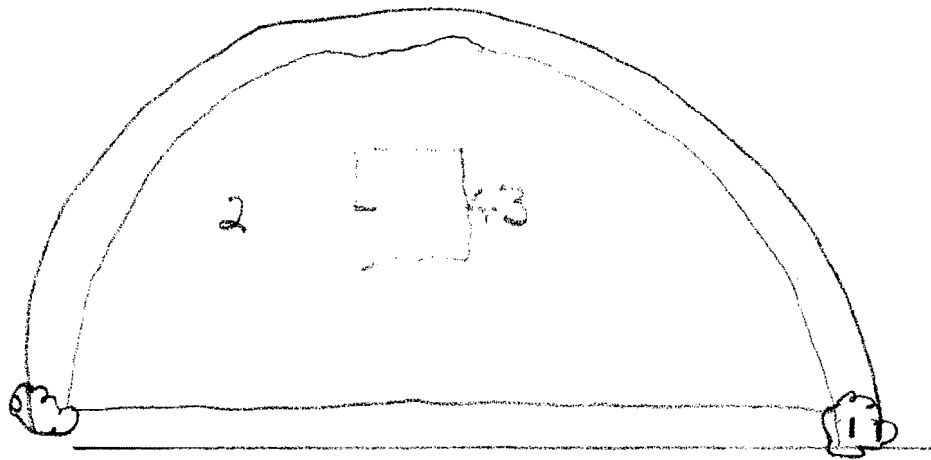
Richard Osgood retired contractor

Douglas Bridgman Landscape Contractor

3.

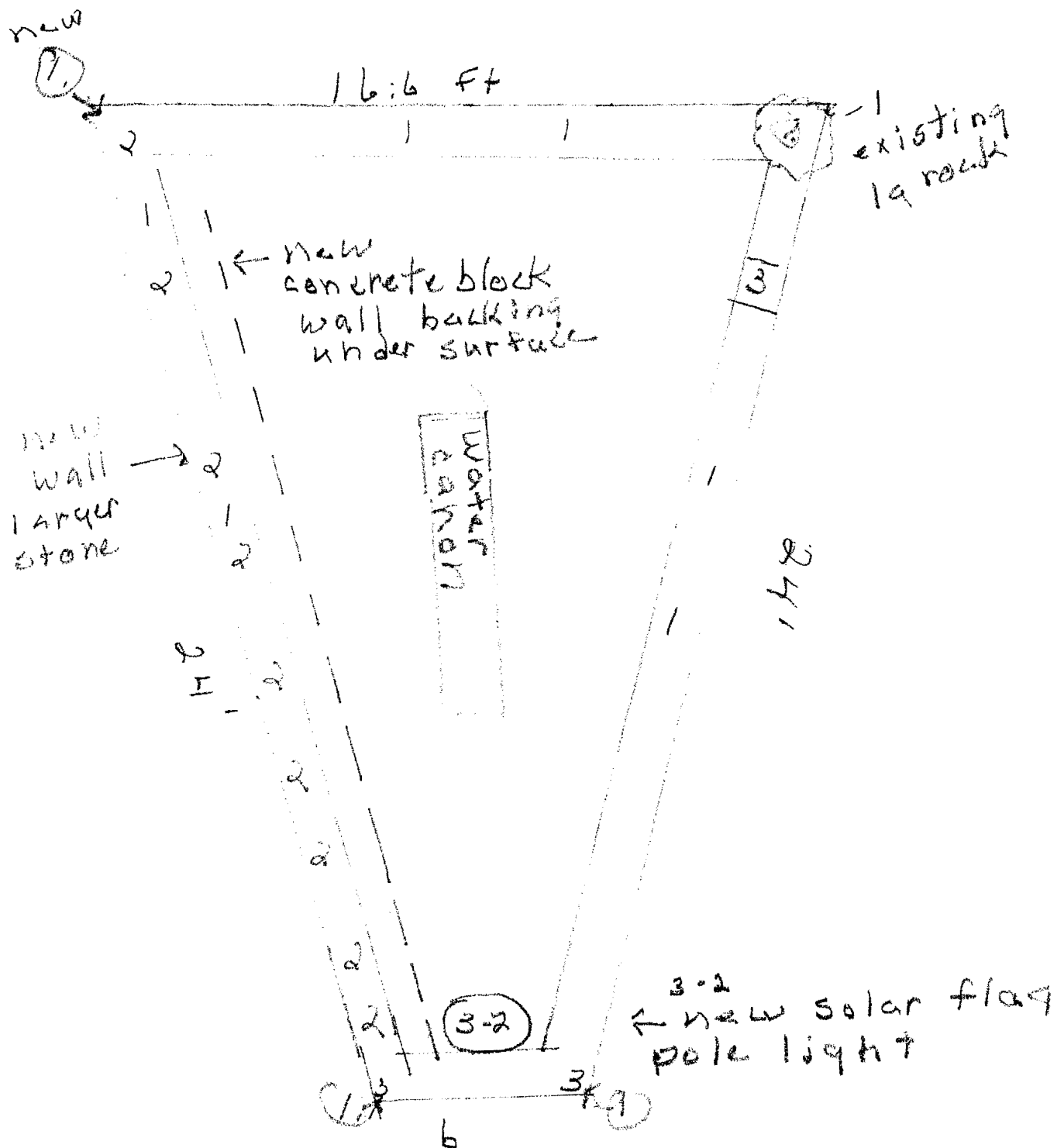


1. flag pole o.k. metal base needs replacing
2. Solar light for flag in lg bed



1. Lg rock to repair corners with corner replacement on 2 corners
mortar, cement & rock replacement
- 2 weed bed replace bark with dark round b.
new weed fabric + min. manzanita
3. 4 1/2" x 2" rock & plaque

① mine rock set in concrete
existing



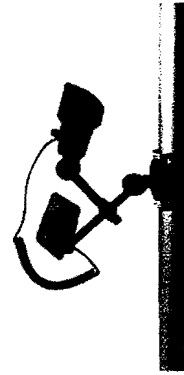
1. existing lg rock
2. whole wall needs ~~repair~~ repair & replacement
3. repair - with lg rock - corners
2. concrete blocks with retaining steel inside, cover by concrete with imbedded "mine" rock to match existing portions
4. remove charmens donated iris to other beds

60 LUX-SOLAR LIBERTY FLAGPOLE LIGHT™



[Click to enlarge](#)

- Requires mAH Ni-CD Batteries (included)
- Illumination: 60 Lux Output
- Lights: LEDs rated to last for 20 years
- Runtime: Up to 12 hours of illumination
- Mount: Any pole up to 3 inches in diameter.
- Dusk to dawn photo eye
- Clamps can be replaced to accommodate larger flagpoles.
- Warranty: 90-day manufacturer warranty



[Click to enlarge](#)

ONLY \$100 DELIVERED!

Size/Style:	Price:	Order	Specs
60 LUX Solar Liberty Flagpole Light™	\$100 Free Shipping	Quantity: <input type="text" value="1"/> Add to Cart Item #902	Click For Full Details

Free Shipping!

[View Cart / Checkout](#)

We Beat All Competitors' Prices by 5%

100 LUX - HEAVY DUTY SOLAR LIBERTY FLAGPOLE LIGHT™



- Requires mAH Ni-CD Batteries (included)
- Illumination: 100 Lux Output
- Lights: LEDs rated to last for 20 years
- Runtime: Up to 12 hours of illumination
- Mount: Any pole up to 4 inches in diameter.



<http://newtabhttp://www.flagpolesetc.com/flagpole-lighting-kits.html>

3/14

Arctostaphylos or Manzanita

Edmundsii-Little Sur-light green foliage pink flowers in the spring

Danville-light green foliage-red flowers

Carmel-sur-grey-green foliage-pink flowers

Emerald carpet-bright green-pink flowers Montara carpet=bright green 12" height